

Private Events at Sandhill Crane Vineyards

Host your next birthday, anniversary, or family gathering in our event room at Sandhill Crane Vineyards. Filled with natural lighting and overlooking our beautiful vineyard, your special moment will be remembered forever.

Name: _____ Phone: _____
Date of Event: _____ Time: _____
Email Address: _____ Home Address: _____

Event Room

Capacity: 50 guests max | 3 hour minimum | 20% Gratuity fee on food & wine required day of.

	Flat Rate	Hourly	Hours	Total
Wednesday/Thursday	\$500	\$100/hour		
Friday/Saturday available to be booked within 60 days	\$750	\$125/hour		
Sunday	\$750	\$125/hour		

The Aviary

Capacity: 25 guests max | 3 hour minimum | 20% Gratuity fee on food & wine required day of.

	Flat Rate	Hourly	Hours	Total
Wednesday/Thursday	\$300	\$75/hour		
Friday/Saturday available to be booked within 60 days	\$400	\$100/hour		
Sunday	\$400	\$100/hour		

Reservations & Cancellations

A down payment of 50% is due at the time of reservation with the remainder due 60 days prior. 25% is not refundable. Please see the cancellation chart below.

Date Prior to Event	1 year	6 months	2 months
% of down payment refunded	100%	25%	0%

Damage Fees Damage Deposit Agreement

A refundable damage deposit of \$500 is required for all small events held at Sandhill Crane Vineyards. This deposit must be paid in full prior to the event date.

The deposit will be refunded in full within 14 days after the event, provided no damages, excessive cleaning, or policy violations occur. If any damages or extra cleaning fees are incurred, the cost will be deducted from the deposit, and the remaining balance, if any, will be refunded. If damages exceed the deposit amount, the event organizer will be responsible for additional costs.

By signing this agreement, the event organizer acknowledges responsibility for any damages caused by their guests, vendors, or affiliates during the event.

Event Organizer Name: _____ Event Date: _____

Signature: _____ Date: _____

House Rules

To ensure a successful and enjoyable event at Sandhill Crane Vineyards, all guests and event organizers must adhere to the following policies and rules:

General Conduct

- Event organizers are responsible for the behavior of their guests, vendors, & affiliates.
- Disorderly conduct, excessive noise, or disruptive behavior will not be tolerated.
- All attendees must comply with local laws and venue policies, including alcohol consumption regulations.
- Public urination anywhere on the property is strictly prohibited. Any violation may result in immediate removal from the premises and forfeiture of the damage deposit.

Alcohol & Beverage Service

- All alcohol must be purchased exclusively from Sandhill Crane Vineyards and served by staff members of Sandhill Crane Vineyards.
- No outside alcohol is permitted on the premises. Failure to comply could result in forfeiture of the damage deposit.
- Guests who appear intoxicated may be refused service at the discretion of the staff.
- We have the right to exclude or remove any patrons who do not comply.

Facility & Property Care

- Decorations must be pre-approved and may not damage walls, furniture, or fixtures.
- Confetti, glitter, open flames, rice, balloons and artificial flower petals are prohibited.
- Nailing, screwing, stapling or taping with duct or gorilla tape is also prohibited.

Event Timing & Cleanup

- Event setup and teardown must occur within the agreed rental period. Additional time may result in extra fees.
- All personal items, decorations, and rentals must be removed immediately after the event unless otherwise arranged.
- Any damage to the venue or excessive cleaning required after the event will result in deductions from the damage deposit.

House Rules Continued

Parking & Outdoor Areas

- Guests must park in designated areas. Vehicles left overnight must be approved by venue management.
- Smoking is only allowed in designated outdoor areas.

Liability & Compliance

- Sandhill Crane Vineyards is not responsible for lost, stolen, or damaged personal property.
- The venue reserves the right to terminate any event that violates these policies without a refund.

By signing below, the event organizer acknowledges receipt and agreement to abide by these policies.

Event Organizer Name:_____ Event Date: _____

Signature: _____ Date: _____

Set Up

Set up and tear down times are included within the agreed time rented. Additional hourly rates will be applied if time exceeds agreed time. Reference hourly rates for your selected event date.

The Event Room comes as is with 50 chairs, 4 rectangles and 6 square tables. Additional changes will accrue additional fees as listed below.

The Aviary does not include any furniture.

	Cost/Item	Available In-house	
Round tables (8 chairs)	\$29.75	11	
Rectangle tables (6 chairs)	\$29	10	
Square (4 chairs)	\$5	25	
Tall Cocktail	\$13	6	
Interior Folding Chair	\$2		

Black spandex linens are included with round and rectangle tables. Additional sizes and colors are not currently available but you're welcome to bring your own.

Media

A \$50 fee is applied if you'd like to use our in house projector & bluetooth speaker.

Projector	\$50	
Speaker	\$50	

Wine Purchase Minimum

All outside alcohol is strictly prohibited. Any guest in possession of outside alcohol will be asked to leave immediately.

Hosts can choose between pre-ordered bottles or open bar with wine by the glass! If the minimum amount is not met, you may purchase bottles of wine for the remaining amount to take home.

*Parties over 30 people, a \$100 fee is required for an additional bartender.

People	Minimum	Choose your Minimum
0-15	\$75	
15-30	\$150	
30-50	\$300	
*Parties 30+ require additional bartender	\$100	

_____ I choose to offer my guests the full Sandhill Crane Vineyards wine, beer & cider menu.

_____ I choose to curate my guests menu.

_____ If I do not pass the minimum, I will purchase additional wine.

_____ I agree to pay for the wine minimum above at the time of the event.

Please see our website at sandhillcranevineyards.com/wines for our current wine list.

Food

Kitchen Little, LLC is Sandhill's in-house catering company. Work with them to create the perfect menu for your party. Read more on our website!

<https://www.sandhillcranevineyards.com/kitchen-little>

Food Ideas:

Non-Beverage (Allergies/Dietary Needs):

Total Fees:

	Charges	Cost
Rental Fee/Date/Hours		
Projector/Speakers		
Extra Bartender		
Kitchen Little		
* Wine Club #		
	** Total:	

* Wine club members must be established members for 6+ months to receive a discount.

* Wine club discounts are only on venue space and wine bottles.

** Total does not include wine.

Name: _____ Phone: _____

Date of Event: _____ Time: _____

Payment Information:

Credit Card: _____

Expiration: _____ CVC Code : _____

Payments:

	Amount Paid	Date Paid
50% Reservation	50%	

Notes & Ideas Page:

Wine Preferences:

Custom Cocktail:

Custom Mocktail: